

To Members of Abberley Parish Council

You are duly summonsed to attend a meeting of Abberley Parish Council to be held on **Wednesday April 22nd, 2020.**

Agenda

1. **Apologies:** To consider apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interest. Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
3. **Democratic Period / Public Time**

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than two minutes. All comments are to be directed to the chairman of the meeting.**
4. **Minutes. To Approve the Minutes of the Parish Council Meeting on February 19th, 2020. To approve the Notes of the March 18th, 2020 and ratify any items not covered on this agenda.**
5. **Matters Arising.**

Planning Procedure for Planning Committee circulated on 21st March.
19/01746.Ful- The Orchard, Apostles Oak, Abberley, WR6 6AD-Response to Planning Portal submitted.
6. **County and District Councillors Reports. Circulated for information.**
7. **Council's Policy Documents.**
 - (A) To note Standing Orders, Financial Regulations, Risk Assessment, Asset Register, Code of Conduct.
 - (B) To Approve the Terms of Reference for the Finance Committee.
8. **Planning-** To consider any items relating to Planning.
19/00674/RM - Land At (OS 7450 6737) The Common, Abberley- APPROVED.
9. **Progress Reports from Councillors.**
 - (a) Neighbourhood Planning Group – Cllr Knight REPORT:
 - (b) Lengthsman update – The Clerk reported that WCC have suspended all Lengthsman work as at 24th March due to restrictions on Coronavirus. Clerk emailed Lengthsman on 24th March to notify.
 - (c) Broadband in Abberley- Cllr. Gibson REPORT.
 - (d) Flooding on Suffolk Lane, Jacobs Well garage, Thistledown, and flooding of private road to Holy Acre Farm (Cllr. Eberlin REPORT)
10. **TRAINING**
 - **Defibrillator Training. Training is POSTPONED/CANCELLED due to Corona Virus.**
 - **Councillor Training (Disclosable Pecuniary Interest etc) All training postponed until Government guidance is lifted on public gatherings.**
 - Councillors to identify any training needs.

11. Finance (Clerk to report)

- a) Receipts, Payments up to 22nd April 2020.
- b) To ratify the Annual transfer of funds to Allocated Reserves Funds for Village Hall Car Park £500 and Village Green footpaths £200. **Authorised and moved on 18th March 2020.**
- c) Audited accounts & Annual Governance and Accountability Return: 31st March 2020
 - (i) To Approve the Annual Audited Accounts from April 1st, 2019 to 31st, March 2020 as Audited by Internal Auditor Mr. Kevin Gittins.
 - (ii) Proposal to consider Section 1: Annual governance statement (attached)
 - (iii) Proposal to consider Section 2: Accounting statements (attached)
Accounts & Audit regulations 2015
 - (iv) To consider and confirm that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000 during 2019/20 and agree that the Certificate of Exemption can be signed as part of AGAR.
 - (v) Consider Internal Auditor's Report & Recommendations (attached)
 - (vi) To consider the period of dates for the Exercise of Public Rights.
- d) Bank Reconciliation noted.
- e) Scheme of Delegation Approved by Finance Committee and Circulated to all Members 20th March 2020. Approved 22nd March 2020.
- f) Revised Standing Orders (section 4.1) Approved by Finance Committee and circulated to Member 20th March 2020. Approved 22nd March.

- 12. Date of next meeting.** The next Parish Council meeting is on **Wednesday May 20th, 2020** at 7.30pm. A **Zoom** invitation will be emailed and advertised on the Parish Council website.

C. Hirst- Carole Hirst, Clerk to Abberley Parish Council