

**To Members of Abberley Parish Council**

You are duly summonsed to attend a meeting of Abberley Parish Council  
to be held on Wednesday May 20th, 2020 at 7.30pm.

**ZOOM Agenda**

1. **Apologies:** To consider apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interest. Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

**1. Democratic Period / Public Time**

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than two minutes. All comments are to be directed to the chairman of the meeting.**

**2. Minutes. To Approve the Minutes of the Parish Council Meeting on April 22<sup>nd</sup> 2020.**

**3. Matters Arising.**

**Blocked drain on Wynniatts Way-** Clerk reported this to the Lengthsman who reported it to WCC Highways as this has been a long-standing issue. Response back from WCC Highways to the Lengthsman is "Our Contractors advised they jetted this on 28<sup>th</sup> Jan 2020. I am taking it that this has not solved the drainage problem there. I'll ask our maintenance team to send another inspector and use the Lengthman's e-mail address so they can respond directly to you once the inspection has been completed but if you need assistance in the meantime please e-mail me back".

**4. County and District Councillors Reports. To be circulated for information.**

**5. Correspondence.**

- **28/4/20- WCC-** Applications for an Independent Lay Member of the West Mercia Police and Crime Panel are invited from members of the public. Closing date: 5pm on Monday 18 May 2020. (On Parish Council website)
- **3/5/20- MHDC-** Request for road name - 26 new Properties - Land at Clows Top Road, Abberley.
- **7/5/20- Cllr. Pollock-** update on the re-opening of Household Recycling Centres on 11<sup>th</sup> May 2020. (emailed to Councillors)
- **12/5/20-** Request from Wychavon Leisure Walking Group to provide a bench in memory of one of its walking leaders who recently passed away. They suggested the view point at the top of Abberley where there is an existing bench.

**6. Finance (Clerk to report)**

- a) Agree Insurance Quote from Zurich for £305.42 for 2020/21 to renew insurance on a 3 year term as agreed by Finance Committee.
- b) Receipts, Payments up to 20<sup>th</sup> May 2020.
- c) Bank Reconciliation (Circulated).

- d) Summary of Income over Expenditure May 2020 (Circulated).
  - e) To consider Approval of £400 grant to Earth Heritage Trust towards cost of Interpretation Panel.
  - f) To approve the grant payment to Abberley Village Green Trust of £400 towards insurance which was not paid in 2019/20. This has been approved by the Finance Committee and referred for approval to the Parish Council. The £400 grant for 2020/21 has been deferred until we have the clarity from the Village Green Trust on who paid the insurance last year if we did not and when we have considered our overall spending against budget.
  - g) To approve the grant payment to Abberley PCC which was not paid in 2019/20 of £600 towards activities which took place in 2019/20. 2020/21 request for a further £600 to be deferred until such time that restrictions from COVID 19 are lifted and activities can take place and also when we have considered our overall spending against budget.
7. **Planning-** To consider any items relating to Planning.
- **6<sup>th</sup> May 2020- Submission of the Wyre Forest District Local Plan (2016 – 2036) to the Secretary of State to form the basis of an Independent Examination on 30<sup>th</sup> April 2020.**
8. **Progress Reports from Councillors.**
- (a) Neighbourhood Planning Group – Cllr Knight REPORT:
    - Approval of the Plan for Public Consultation.
  - (b) Lengthsman update – The Clerk reported that WCC agreed to allow the Lengthsman to continue with restricted duties following the Clerk providing a Risk Assessment for approval. Lengthsman notified and given the Risk Assessment to adhere to.
  - (c). Parish Footpaths Warden update- Report by Cllr. Andrew.
  - (d). Shavers End Quarry incident (V.E. 75 Weekend- email sent out 10/5/20)- Cllr. Nott requested that the Clerk contact the Clerk for Dunley PC to send out a joint email to Wyre Forest Police.
9. **Councillors reports and items for future agenda.** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
10. **Date of next meeting.** The next Parish Council meeting is on **Wednesday June 17<sup>th</sup>, 2020** at 7.30pm. A **Zoom** invitation will be emailed and advertised on the Parish Council website.

*C. Hirst- Carole Hirst, Clerk to Abberley Parish Council*