

To Members of Abberley Parish Council

You are duly summonsed to attend a meeting of Abberley Parish Council to be held on Wednesday May 15th 2024 at Abberley Village Hall immediately following the Annual Parish Meeting which commences at 7pm.

Agenda

1. **The meeting shall be chaired by the Outgoing Chair (Catherine Knight), pending item 3b.**
2. **Apologies.** To receive apologies and to approve the reason for absence.
3. **Elections.**
 - a) Appoint Chair and signing of Declaration of Office as Chair
 - b) Appoint Vice-Chair
4. **Declarations of Interest:**
 - a. Register of Interest. Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Democratic Period / Public Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than 3 minutes. All comments are to be directed to the chairman of the meeting.**

- 5 **Minutes. To Approve the Minutes of the Parish Council Meeting on April 17th 2024.**
- 6 **Council's Policy Documents.**
 - (A) To note Standing Orders, Financial Regulations, Risk Assessment, Asset Register, Code of Conduct.
 - (B) To Approve the Terms of Reference for the Finance Committee.
- 7 **Appointments to Sub-Committees.**
 - a. 2024-2025 Planning Committee
 - b. 2024-2025 Financial Committee
- 8 **Finance.**
 - a) Bank Reconciliations 1st May 2024
 - b) Receipts, Payments up to 15th May 2024.
 - c) Summary of Income and Expenditure Year to Date to 1st May 2024
- 9 **Planning-** To consider any items relating to Planning.
- 10 **Any Urgent Items not covered elsewhere on the agenda.**
- 11 **Councillors reports and items for future agenda.** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

12 **Date of next meeting.** The next Parish Council meeting is on Wednesday June 19th, 2024 at 7.30pm.

C. Hirst- Carole Hirst, Clerk to Abberley Parish Council